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### **Cabinet Member for Education and Skills**

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#### **Time and Date**

2.30 pm on Wednesday, 12th April 2017

#### **Place**

Committee Room 2 - Council House

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#### **Public Business**

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes** (Pages 3 - 8)
  - a) To agree the minutes of the meeting held on 6<sup>th</sup> March 2017
  - b) Matters arising
4. **Determination of School Terms and Holidays - 2018/2019 and 2019/2020**  
(Pages 9 - 18)

Report of the Executive Director of People
5. **Outstanding Issues**

There are no outstanding issues
6. **Any Other Items of Public Business**

Any other items of public business which the Cabinet Member decides to take as matters of urgency because of the special circumstances involved.

#### **Private Business**

**Nil**

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Martin Yardley, Executive Director, Place, Council House, Coventry  
Tuesday, 4 April 2017

Note: The person to contact about the agenda and documents for this meeting is Michelle Salmon, Governance Services, Tel: 024 7683 3065, E-mail: michelle.salmon@coventry.gov.uk

Membership: Councillors K Maton (Cabinet Member)

By invitation: Councillors P Male (Shadow Cabinet Member)

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting  
OR if you would like this information in another format or  
language please contact us.

**Michelle Salmon**

**Governance Services**

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**Coventry City Council**  
**Minutes of the Meeting of Cabinet Member for Education and Skills held at**  
**12.00 pm on Monday, 6 March 2017**

Present:

Members: Councillor K Maton (Cabinet Member)  
Councillor J Blundell (Substitute Shadow Cabinet Member for Councillor P Male)

Others Members Present: Councillor Abbott  
Councillor Sawdon

Employees (by Directorate)

People: P Barnett, K Nelson, M McGinty

Place: S Bennett

Apologies: Councillor P Male

## **Public Business**

### **11. Declarations of Interest**

There were no disclosable pecuniary interest.

### **12. Minutes**

The minutes of the meeting held on 18 January, 2017 were agreed and signed as a true record.

There were no matters arising.

### **13. Connecting Communities Phase 2 Proposals - Petitions (Libraries)**

The Cabinet Member considered a report of the Executive Director of People that responded to six petitions received following a public consultation exercise that took place between 12th September 2016 to 12th December, 2016 on a set of proposals relating to libraries associated with the implementation of Phase 2 of Connecting Communities, which is an ambitious approach to redesign services through collaboration. This is in the context of an estimated 55% grant reduction to the City Council from Central Government between 2010/2020.

The public consultation was on a set of proposals across Children's Centres, nurseries, youth service and libraries with an associated Phase 2 savings target of £3.8m. The proposals include the development of sustainable, modern and comprehensive libraries as community hubs in three broad categories of core libraries, partnership libraries and community-led libraries.

Final decisions on all of the proposals contained in the “Connecting Communities Phase 2” report would be made by the Cabinet at their meeting to be held on 7th March, 2017.

The Cabinet Member considered the following petitions:-

- 1) An e-petition headed to ‘Save Coventry Libraries’, bearing 26 signatures that stated:

“Coventry City Council has just revealed proposals that Caludon, Cheylesmore, Coundon, Finham and Earlsdon will shut if community groups do not take them on. Aldermoor, Canley, Hillfields, Jubilee Crescent and Allesley Park are also under threat as the Council want to make cuts of £1 million“

But this is just a proposal! Let’s make our voice heard by the Council and stop these changes.

Libraries are the centre of our local communities and they support vulnerable people. Protect our children’s education.”

The petition organiser was unable to attend the meeting.

- 2) A written petition headed ‘Save our Libraries’ bearing 2,666 signatures that stated:

“We, the undersigned, protest at the cuts planned by Coventry City Council threatening libraries across the city. Libraries are an essential safe space, open new doors and horizons to enquiring minds, and are central to healthy, local communities. Libraries under threat in Coventry have been used for many years by families and especially by children, we need to keep proper libraries staffed by professionals. The Council says it has no choice but to get rid of dozens of library staff in order to implement a cut of £1m imposed by the Tories. But the Labour Council has doubled its reserves to £84m in the last 5 years. Use some of that to offset these cuts and work with the people of Coventry to mount a campaign to force the Tory Government to properly fund essential local services.”

The petition organiser, Sarah Smith, attended the meeting and spoke on behalf of the petitioners. Sarah outlined concerns in relation to the loss of libraries, which she indicated provided safe environments for children. She raised concerns about the long term viability of community led libraries and asked why the Council couldn’t use reserves to save libraries.

- 3) A written petition headed ‘Save Coundon Library’ bearing 555 signatures that stated:

“We, the undersigned protest at the cuts planned by Coventry City Council including closing virtually every library, children and family centre, adult education and community centre, making cuts in transport for the disabled and sacking all lollipop men and women, reducing street cleaning and road

maintenance, and axing another 1000 jobs that will then never be available to the young people of our city.

We particularly object to the plan to close Coundon Library on Moseley Avenue which has been used for many years by families and especially children in our area. Libraries are an essential safe space, open new doors and horizons to enquiring minds and are central to healthy local communities.”

The petition organiser, Dave Anderson, attended the meeting and spoke on behalf of the petitioners. Dave referred to the many generations of families who have used the library in Coundon, which is the centre of the community, and referred to the high level of support in the area to keep the library open.

- 4) A written petition headed ‘Stop Caludon Library from closing’ bearing 43 signatures that stated:-

“Caludon Library is important because people can take out books, go on computers, get help with homework and enter reading challenges.

Lots of people I know agree with me and have signed this petition to show that they don’t want Caludon to close either.”

The petition sponsor, Councillor Abbott, presented the petition on behalf of the petitioners and indicated that it had been drawn up by pupils from Caludon Castle School who felt very strongly about maintaining the library.

- 5) A written petition headed ‘Object to closure of Finham Library’ bearing 155 signatures that stated:

“We the undersigned object to the Coventry City Council proposals which could result in the closure of Finham Library. This is the only Council facility in Finham and its closure would mean the only Library available would be in the City Centre.”

The petition sponsor, Councillor Sawdon, together with the petition organiser, Barry Stelfox attended the meeting and spoke on behalf of the petitioners. Barry referred to the fact that Finham library is the only non- school Council community buildings in the Ward and was one of the most visited libraries in the City. He also raised concerns about how closing libraries would impact on the City’s bid to become City of Culture.

Councillor Sawdon also referred to the fact the building was the last Council building in the Ward and drew comparisons with less well attended libraries, including Hillfields, which was also much nearer the City Centre library (which would become the nearest library for residents in Wainbody Ward if Finham library were to close). Councillor Sawdon also referred to the proposed housing development on Kings Hill, which have an impact on services.

6) A written petition headed 'Stop the Cuts' bearing 327 signatures that stated:

"We the undersigned, protest at the £3.8m cuts planned by Coventry City Council affecting public libraries, youth work and nursery provision, children's and youth centres. We believe those essential services should be provided by properly paid staff, not replaced by volunteers working for free.

We object to the Council's current 'consultation process', supposedly listening to people's views on whether these cuts should go ahead, when at the very same time the Council has set up a fund of over £1/2m to give grants to those who want to take over services under threat.

We believe the Council should use some of the £84m it has in reserves to stop these cuts, and buy time for a serious campaign in the city involving the Council, trade unions, and all those affected by these cuts to demand proper national funding from the Government of essential local services."

This petition was also considered by the Cabinet Member for Children and Young People on 28<sup>th</sup> February 2017.

The petition organiser, Dave Nellist, attended the meeting and spoke on behalf of the petitioners. Dave referred to the significant loss in central government funding and suggested that the Council's reserves could be used to support a further year of operation of services, allowing time for the Council to lobby the Government for more funding for essential services.

The Cabinet Member thanked the petition sponsors and organisers for their attendance.

The report indicated that the City Council has a duty to provide "a comprehensive and efficient" library service to the people of Coventry. It is for the Council to determine what constitutes a comprehensive and efficient service, whilst having regard to the relevant legislation and guidance and the needs of the city.

There were currently 17 libraries located across the City. Total service usage figures for 1<sup>st</sup> April 2015 to 31<sup>st</sup> March 2016 are as follows: visitors: 1.59m; issues: 0.96m; computer sessions: 291k; registered users: 80k.

Conversations with community groups and organisations had enabled an improved understanding about the potential for community groups to take a lead in developing new models of community-led libraries in some areas and could potentially result in Coventry having:

5 core libraries

5 libraries being delivered in partnership with community organisations (in addition to 2 libraries from Phase 1 – Holbrooks (in partnership with Holbrooks Community Care Association) and Willenhall (in partnership with Willenhall Education, Employment and Training Centre – WEETC) which are already operating successfully

5 community-led libraries

A number of the petitions featured concerns regarding the potential closure of libraries in the city. Following the consultation, and in light of discussions with community groups, the City Council were not proposing to close any libraries at this stage. The City Council values the contribution that libraries make to local communities and was working to ensure that the impact on service users would be minimised through the development of community-led libraries and by working in partnership.

The City Council would explore the potential for volunteers to work in various library settings, both community-led and other and would maximise any opportunities for self-service and improved use of technology. Subject to the agreement of Cabinet on 7<sup>th</sup> March 2017, the Council would continue to develop sustainable, modern and comprehensive libraries as community hubs in the 3 broad categories proposed.

**RESOLVED that the Cabinet Member for Education and Skills, having heard and considered the petitions submitted as part of the Connecting Communities consultation on the libraries proposals:-**

- 1) Notes that Finham Library is the only community facility in Wainbody Ward and recognises the importance of maintaining community buildings in all areas of the City.**
- 2) Recommends that the Cabinet takes into account the issues raised through the petitions submitted as part of the Connecting Communities consultation on Library proposals when considering the Connecting Communities report at their meeting on 7 March, 2017.**
- 3) Recognising the high level of community support and interest in maintaining libraries, recommends that the Cabinet considers using that level of support to campaign for increased Government funding.**

**14. Outstanding Issues**

There were no outstanding issues.

**15. Any Other Items of Public Business**

There were no other items of public business.

(Meeting closed at 1.30pm)

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Cabinet Member for Education and Skills

12<sup>th</sup> April 2017

**Name of Cabinet Member:**

Cabinet Member for Education and Skills - Councillor K Maton

**Director Approving Submission of the report:**

Deputy Chief Executive (People)

**Ward(s) affected:**

All Wards

**Title:**

Determination of School Terms and Holidays – 2018/19 and 2019/20

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**Is this a key decision?**

No - although school terms and holidays affect all wards of the city, it is not expected to have a significant impact on communities.

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**Executive Summary:**

This report informs the Cabinet Member for Education and Skills of the outcome of consultation and seeks approval of the School Terms and Holidays calendars for 2018/19 and 2019/20.

Currently the Local Authority is required to set term and holiday dates for community schools, community special schools, voluntary controlled schools, pupil referral units and maintained nursery schools. All schools in England are free to decide when their school day should start and end. Governing bodies are required to set term and holiday dates in foundation and voluntary aided schools. Academies and free schools are responsible for setting their own terms and holiday dates.

**Recommendations:**

The Cabinet Member for Education and Skills is recommended to:

- (1) Consider the outcome of the consultation on School Terms and Holidays and agree a calendar for 2018/19 and 2019/20;
- (2) Adopt the School Terms and Holiday calendar for 2018/19 and 2019/20 for Community, Voluntary Controlled and Community Special Schools and Maintained Nursery Schools as set out in appendix 1; and
- (3) Invite the Catholic and Church of England Diocesan Authorities and the Governors of Trust Schools and Academies to recommend the same calendar for their schools.

**List of Appendices included:**

None

**Background Papers**

None

**Other useful documents:**

Education (School Day and School Year) (England) Regulations 1999 (for academic year length.)

**Has it been or will it be considered by Scrutiny?**

No

**Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

## **Report title: Determination of School Terms and Holidays 2018/19 and 2019/20**

### **1. Context (or background)**

- 1.1 Under Section 32 of the Education Act 2002 in the case of a community, voluntary controlled or community special school or a maintained nursery school, the Local Authority is required to determine the dates when the school terms and holidays are to begin and end, and the governing body is required to determine the times of the school sessions.
- 1.2 Governing bodies are required to set term and holiday dates in foundation and voluntary aided schools. Trusts are responsible for the duration of the school year and term and holiday dates for academies and free schools.
- 1.3 The Local Authority believes that a standard set of holiday dates adopted by all Coventry schools will be better for school attendance, the organisation of admissions to Year R and Year 7, parents and carers where siblings attend different schools and for parents and carers arranging childcare and transport. All Coventry schools will be requested to adopt the approved calendars for 2018/19 and 2019/20.
- 1.4 The current Coventry Local Authority principles and protocols were taken into account when setting the proposals for consideration:
  - a school year is 195 days, with 190 pupil days and 5 teacher (INSET) days;
  - 1 teacher day is determined by the Local Authority and 4 days by individual schools;
  - statutory holidays are observed;
  - schools prefer, especially secondary schools, full weeks of teaching wherever possible;
  - schools prefer a full week break at half term and two full weeks at Easter and Christmas;
  - half term holidays are set at the same time as those of neighbouring Authorities if possible.

The comments from consultations of previous years are also taken into account.

- 1.5 The half term holidays and Easter holidays in the 2018/19 have been set to the preferred option dates of the neighbouring West Midlands authorities. Until these authorities have finished their own consultations their actual term and holiday dates are unknown. No other West Midland Local Authorities have consulted on proposals for 2019/20 and therefore Coventry would be setting a calendar which again may not reflect the outcome of consultation for other authorities.

### **2. Options considered and recommended proposal**

- 2.1 The full details of the proposal for school terms and holiday dates 2018/2019 and 2019/20 are detailed in Appendix 1 to the report.
- 2.2 The protocols in paragraph 1.4 are reflected in the proposals for both 2018/19 and 2019/20.
- 2.3 In previous consultations head teachers and members of the public expressed a preference for school holidays to be set at the same time as those of neighbouring Authorities. In consideration of this viewpoint the proposal for 2018/19 dates aligns as closely as possible but it should be noted that some authorities are consulting on an option for a two week October half term break in 2018.

- 2.4 Teachers have expressed concern that pupils should have enough time in school after Easter to prepare properly for summer exams. They have also expressed a preference for equal term lengths. As the date of Easter Sunday varies each year this is not always possible. The table below shows the term lengths for each proposal in the consultation.

Table 1: Term Lengths for Consultation Options (includes five Teacher Days)

<b>Term</b>	<b>2018/19</b>	<b>2019/20</b>
Autumn	75	75
Spring	65	64
Summer	55	56
<b>TOTAL</b>	<b>195</b>	<b>195</b>

- 2.5 Having met the criteria in the protocols, paragraph 1.4, and preferences given in paragraphs 2.3 -2.4 there was very little scope for alternative options. Head teachers and teachers have frequently mentioned that incomplete teaching weeks lower attendance, but incomplete weeks are unavoidable due to bank holidays and the requirement that there are 190 teaching days in the academic year.

- 2.6 The main features of the proposals for 2018/19 and 2019/20 are as follows:

#### **2018/19**

- Schools to set all 5 INSET days
- Autumn Term starts Monday 3<sup>rd</sup> September; ends Friday 21<sup>st</sup> December
- October Half term 22<sup>nd</sup> to 26<sup>th</sup> October (NB some LA's may set half term one week later or possibly a 2 week half term)
- Two weeks holiday at Christmas (24<sup>th</sup> December 2018 to 4<sup>th</sup> January 2019)
- Spring Term starts 7<sup>th</sup> January 2019; ends Friday 12<sup>th</sup> April
- February Half Term: 18<sup>th</sup> February to 22<sup>nd</sup> February
- Easter holiday: 15<sup>th</sup> to 26<sup>th</sup> April - bank holiday weekend in middle of Easter break i.e. schools closed during Holy Week
- Summer term starts 29<sup>th</sup> April; ends Monday 22<sup>nd</sup> July
- May Half Term: Monday 27<sup>th</sup> May to Friday 31<sup>st</sup> May
- Summer holiday 6 weeks

#### **2019/20**

- Schools to set all 5 INSET days
- Autumn Term starts Monday 2<sup>nd</sup> September; ends Friday 20<sup>th</sup> December
- October Half term 21<sup>st</sup> to 25<sup>th</sup> October (NB some other WM LA's may set half term one week later)
- Two weeks holiday at Christmas (Monday 23<sup>rd</sup> December 2018 to Friday 3<sup>rd</sup> January 2020)
- Spring Term starts 6<sup>th</sup> January 2020; ends Thursday 9<sup>th</sup> April (3<sup>rd</sup> April for some WM LA's)
- February Half Term: 24<sup>th</sup> February to 28<sup>th</sup> February (NB other WM LA's may set half term one week earlier)
- Easter holiday 10<sup>th</sup> to 24<sup>th</sup> April - bank holiday weekend at start of Easter break i.e. schools open during Holy Week
- Summer term starts 27<sup>th</sup> April (20<sup>th</sup> April for some WM LA's); ends Tuesday 21<sup>st</sup> July (20<sup>th</sup> July for some WM LA's)
- May Half Term: Monday 25<sup>th</sup> May to Friday 29<sup>th</sup> May
- Summer holiday 6 weeks

- 2.7 The proposals are recommended as the school terms and holiday calendars for 2018/19 and 2019/20 for Coventry Community, Voluntary Controlled and Community Special Schools, and maintained Nursery Schools.

### **3. Results of consultation undertaken**

- 3.1 Officers developed two options for each academic year and presented these to the Secondary Headteachers Executive on 4<sup>th</sup> January and Primary Headteachers Executive on 5<sup>th</sup> January 2017. These options were discussed and preferred school terms and holiday calendars agreed for wider consultation with all schools and trade unions. The consultation proposals are attached at appendix 1.

The proposals were presented at the following meetings:

11 January	Trade Union Partnership
18 January	Secondary Heads Partnership
19 January	Primary Heads Partnership
3 February	Special Heads Forum

- 3.2 Consultees were broadly in favour of the published proposals for both 2018/19 and 2019/20. There was some preference among secondary head teachers to start the Autumn Term on a Thursday or Friday so that the schools could have one or two training days and then the students would be in school for a full first week. There were also comments regarding the 2018/19 summer term ending on Monday 22<sup>nd</sup> July; there is the option of treating this as a disaggregated INSET day.
- 3.3 At the West Midlands regional meeting held on 6<sup>th</sup> January 2017 it was noted that a two week October half term break in 2018 was being considered by some authorities and also a reduction in the summer holiday in 2019 to 5 weeks. The proposal contained in this report for 2018/19 are in line with those already set by Solihull; Warwickshire have yet to determine their calendar for 2018/19. No other authority has yet consulted on a calendar for 2019/20.

### **4. Timetable for implementing this decision**

- 4.1 When the Cabinet Member decision becomes effective schools will be informed of the approved school terms and holidays calendar for 2018/19 and 2019/20. The approved calendars will also be published on the City Council website.
- 4.2 Catholic and Church of England Diocesan Authorities, governors of voluntary aided schools, governors of trust schools, free schools and academy trusts will also be informed and invited to recommend the same calendar for their schools.

### **5. Comments from Director of Finance and Corporate Services**

- 5.1 Financial implications

There are no financial implications associated with this report.

- 5.2 Legal implications

Section 32 of the Education Act 2002 requires the local authority to determine the dates when the school terms and holidays are to begin and end for community, voluntary controlled, community special school or a maintained nursery school.

The governing body is required to determine the times of the school sessions.

The governing body in the case of foundation, voluntary aided, foundation special schools and academies are required to determine school terms and holidays dates and school sessions.

## **6. Other implications**

### **6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?**

The Local Authority is required to determine the dates when the school terms and holidays are to begin and end for community, voluntary controlled and community special schools and maintained nursery schools.

Appropriate school term and holiday dates can increase attendance and aid curriculum planning so helping raise pupil achievement.

### **6.2 How is risk being managed?**

Current legislation on the number of teaching sessions has been complied with. Trade unions were asked to consider the proposals for 2018/19 and 2019/20 to ensure that the options were acceptable to their members.

### **6.3 What is the impact on the organisation?**

Centrally employed staff on Teachers Pay and Conditions will have their holiday pattern determined by this consultation.

### **6.4 Equalities / EIA**

Public authority decision makers are under a duty to have due regard to 1) the need to eliminate discrimination, 2) advance equality of opportunity between people who share a protected characteristic and those who do not 3) foster good relations between persons who share a relevant protected characteristic and people who do not (public sector equality duty - s 149(1) Equality Act 2010). The applicable protected characteristics are disability, gender reassignment; race, religion or belief, sex; sexual orientation, pregnancy or maternity.

Decision makers must be consciously thinking about these three aims as part of their decision making process with rigour and with an open mind. The duty is to have "due regard", not to achieve a result but to have due regard to the need to achieve these goals. Consideration being given to the potential adverse impacts and the measures needed to minimise any discriminatory effects.

No equality impact assessment has been carried out as the recommendations do not constitute a change in service or policy.

### **6.5 Implications for (or impact on) the environment**

None

### **6.6 Implications for partner organisations?**

It is desirable to align school holidays with those of neighbouring local authorities to minimise the difficulties to families such as those where parents work or live in a different authority to that of the school attended by their children or where siblings attend schools in different authorities.

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People

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Elaine Atkins	Solicitor Adults and Education	People	10/03/17	16/03/17
Myran Larkin	Human Resources Advisor	People	10/03/17	14/03/17
Michelle Salmon	Governance Services Officer	Place	10/03/17	10/03/17
<b>Names of approvers for submission: (officers and Members)</b>				
Richard Adams	Lead Accountant	Place	20/03/17	22/03/17
Gail Quinton	Deputy Chief Executive (People)	People	16/03/17	20/03/17
Kirston Nelson	Director of Education, Libraries and Adult Education	People	10/03/17	20/03/17
Councillor K Maton	Cabinet Member for Education and Skills	-	16/03/17	20/03/17

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**APPENDIX 1**

**Academic Year 2018-19  
Preferred Option**

Jul-18						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug-18						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sep-18						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Oct-18						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Nov-18						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Dec-18						
Mo	Tu	We	Th	Fr	Sa	Su
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan-19						
Mo	Tu	We	Th	Fr	Sa	Su
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21	22	23	24	25	26	27
28	29	30	31			

Feb-19						
Mo	Tu	We	Th	Fr	Sa	Su
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Mar-19						
Mo	Tu	We	Th	Fr	Sa	Su
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Apr-19						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May-19						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jun-19						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Jul-19						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Aug-19						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sep-19						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

  Bank Holiday  
  School Holiday

**Heads need to set 5 INSET days**

	TOTAL DAYS
Autumn Term	75
Spring Term	65
Summer Term	55
<b>TOTAL</b>	<b>195</b>

Half Term	Days
1	35
2	40
3	30
4	35
5	19
6	36
<b>TOTAL</b>	<b>195</b>



## Academic Year 2019-20 Preferred Option

Jul-19						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Aug-19						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Sep-19						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Oct-19						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Nov-19						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Dec-19						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan-20						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Feb-20						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

Mar-20						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Apr-20						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May-20						
Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jun-20						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Jul-20						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug-20						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sep-20						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

  Bank Holiday  
  School Holiday

**Heads need to set 5 INSET days**

	TOTAL DAYS
Autumn Term	75
Spring Term	64
Summer Term	56
<b>TOTAL</b>	<b>195</b>

Half Term	Days
1	35
2	40
3	35
4	29
5	19
6	37
<b>TOTAL</b>	<b>195</b>

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